



**State of Arizona
Department of Education**

**Tom Horne
Superintendent of
Public Instruction**

SPED 03-26

M E M O R A N D U M

Date: March 28, 2003
To: All Interested Stakeholders
From: Roberta Brown, Education Program Specialist
Re: Revised Residential Vouchers Procedure Manual

Enclosed you will find the revised manual outlining the procedures for obtaining educational vouchers for those students placed in private residential facilities. Please destroy all previous revisions, as there have been significant changes in content and process.

Training regarding the procedures, as well as the new protocols for IEP-driven placements, will be held in various locations in the near future. If you wish to schedule a specific training for your organization, or if you have any questions or concerns, you may contact me at (602) 364-4006, or through e-mail at rbrown@ade.az.gov.

PLEASE NOTE: ALL FORMS HAVE BEEN REVISED. PLEASE DESTROY ANY OLD COPIES YOU MAY HAVE AND BEGIN USING THE NEW VERSIONS IMMEDIATELY!